

COTON-IN-THE-ELMS PARISH COUNCIL

COTON-IN-THE-ELMS
SWADLINCOTE
DERBYSHIRE

Chairman: Councillor Mrs KL Bradford
61 Burton Road
Coton-in-the-Elms
Swadlincote
Derbyshire
DE12 8HL

Mr PG Davies, ACIS, DMA [Parish Clerk]
37 Leofric Close
Kings Bromley, Burton-on-Trent
Staffordshire, DE13 7JP
[Telephone: 01543-472762]
[e-mail: cotonintheelmspc@gmail.com]
[Please reply to the Clerk]

Date: 8th May 2017

Dear Councillor,

Annual Parish Council Meeting

You are requested to attend the Annual Parish Council Meeting to be held in the Community Centre, Coton-in-the-Elms, on Monday, 15th May 2017, at 7.30 p.m.

Yours faithfully,

P.G. Davies,
Parish Clerk.

To: The Chairman and Members of the Parish Council

AGENDA

1. Appointment of Chairman
2. Apologies
3. Appointment of Vice-Chairman
4. Minutes

To approve, as a correct record, the attached Minutes of the meeting held on 27th March 2017.

5. Matters arising from the Minutes
6. Payments

Payee	Item	Amount [£]
Community Centre	Hire of Room – Parish Council	18.00

7. Correspondence
8. Purchase of Play Equipment – Next Steps

To consider the outcome of the site visit and the attached quotation from Wicksteed Leisure.

9. 2017/2018 – Concurrent Expenses

To approve the attached claim form submitted to the District Council.

10. Report Back on Outside Bodies

Members are requested to report back on any meetings they have attended on behalf of the Parish Council since the last meeting.

11. Risk Assessment Report

To consider the attached report.

12. Annual Audit Report and Governance Statement

To approve the attached Annual Audit Return and Governance Statement.

13. Appointment to Outside Bodies

The current appointments are set out below:-

Outside Bodies	Member[s]
CVS	Councillor Mrs S Campion
Village Maintenance and Liaison Coton-in-Bloom	Councillor A Leese
Community Centre Management Committee Liaison	Councillor MJ Mason
Linton Area Committee and Safer Neighbourhoods	Councillors Mrs K Bradford, Mrs C Bradford and A Lees
Flood Liaison Committee	Councillor A Leese
Patient Liaison Committee	Councillor Mrs K Bradford
Joint Meeting of Parish Councils and District Council	Councillors Mrs K Bradford, Mrs C Bradford and A Lees
Drakelow Liaison Group	Councillor A Lees
Newsletter – Submission of Articles	Councillor Mrs K Bradford

14. Report of District Councillors15. Report of County Councillor16. Public Session

The Chairman will adjourn the meeting to allow any members of the public present to speak.

17. Planning Applications
18. Any other business
19. Date of Next Meeting

The Parish Council has previously agreed that the next Parish Council Meeting will be held on 12th June 2017, at 7.30 p.m.