

COTON-IN-THE-ELMS PARISH COUNCIL

COTON-IN-THE-ELMS,
SWADLINCOTE,
DERBYSHIRE.

Clerk: Mr PG Davies, ACIS, DMA,
37 Leofric Close
Kings Bromley
Burton-on-Trent
DE13 7JP
[Tel: 01543-472762]

Chairman: Mrs KL Bradford
61 Burton Road
Coton-in-the-Elms
Swadlincote
Derbyshire
DE12 8HL

Date: 4th January 2016

Dear Councillor,

Parish Council Meeting

You are requested to attend a Parish Council Meeting in the Community Centre, Coton-in-the-Elms, on Monday, 11th January 2016, at 7.30 p.m.

Yours faithfully,



P.G. Davies,
Parish Clerk.

To: The Chairman and Members of the Parish Council

AGENDA

1. Apologies

2. Minutes

To approve, as a correct record, the attached Minutes of the meeting held on 23rd November 2015.

3. Matters arising from the Minutes

4. Payments

Payee	Item	Amount [£]
Community Centre	Hire of Room – Parish Council	20.00
Parish Clerk	Postage reimbursement	0.95

5. Correspondence

6. Report Back on Outside Bodies

Members are requested to report back on any meetings they have attended on behalf of the Parish Council since the last meeting.

7. South Derbyshire Local Plan Part 2

To consider the attached letter from South Derbyshire District Council.

8. Precept 2016/2017

To consider the attached report of the Clerk.

9. Derbyshire and Derby Minerals Local Plan

To consider the attached letter and enclosure from Derbyshire County Council.

10. Summer Holiday Provision 2016

To consider the attached letter and enclosure from South Derbyshire District Council.

11. Report of District Councillors

12. Report of County Councillor

13. Public Session

The Chairman will adjourn the meeting to allow any members of the public present to speak.

14. Planning Applications

15. Any other business

16. Date of Next Meeting

The Parish Council has previously agreed that the next meeting will be held on 15th February 2016.

COTON-IN-THE-ELMS PARISH COUNCIL

Minutes of a Parish Council meeting held on 23rd November 2015, at the Community Centre, Coton-in-the-Elms.

Present

Councillors Mrs K Bradford [Chairman], Mrs C Bradford, Mrs S Campion, M Kinson, A Lees, A Leese and MJ Mason.

An apology for absence was received from District Councillor P Murray.

District Councillor Mrs E Hall and County Councillor Mrs C Lauro were also in attendance.

Mr PG Davies, the Parish Clerk, was also present.

1. MINUTES

RESOLVED

That the minutes of the meeting held on 12th October 2015, be approved and signed as a correct record.

2. PAYMENTS

RESOLVED

That the payments included on the Agenda, together with the following additional payments, be authorised:-

		£
Mr PG Davies	➤ Stationery reimbursement [VAT £6.08]	36.46
Mr PG Davies	➤ Postage reimbursement	10.45
South Derbyshire District Council	➤ Sportsmobile, etc. [VAT £112.80]	676.80
Trent Creative	➤ Printing [VAT £13.32]	79.92
Mr J Thompson	➤ Footpath Maintenance	365.00

3. PLANTING A FLANDERS POPPY FIELD

Members noted that a letter of thanks had been received from the Royal British Legion in respect of the £15.00 donation made by the Parish Council.

4. PARISH/MEMBER BRIEFING SESSIONS

The Clerk reported details of two further briefing sessions as follows:-

Environmental Protection – Food, Noise and Nuisance
Tuesday, 24th November 2015 at 6.30 p.m.

Planning – Planning Agreements under Section 106 and Highway Considerations
Wednesday, 2nd December 2015 at 6.30 p.m.

Both meetings would be held at the District Council Offices in Swadlincote.

5. PLANTING OF TREES – VILLAGE GREEN

Members concurred that the planting ceremony in memory of the six soldiers who made the supreme sacrifice in the First World War had been a success.

The Chairman thanked Councillor A Leese for providing light refreshments at the conclusion of the ceremony.

6. DOCUMENTATION

The Clerk tabled the following documents for the information of the Parish Council:-

- Clerks and Councils Direct
- Information on National Grid Power Line Upgrade

7. CRIME REPORTS

The Chairman submitted the Crime Reports for both September and October.

The Clerk would circulate a copy of the statistics to all Members.

8. SENIOR SAFER NEIGHBOURHOOD WARDEN

The Chairman circulated details in respect of Dennis Bateman, the Senior Safer Neighbourhood Warden at South Derbyshire District Council.

The Clerk undertook to circulate a copy to Members.

9. PLAY SESSIONS

The District Council had sent the Parish Council details of participation in this year's play initiative. A copy of the information is attached to these minutes.

Members noted that the District Council were also offering free badminton provision to Parish Councils.

10. BLACK HORSE – 17 BURTON ROAD

The Clerk reported that following consultation with Members, a letter had been sent to the District Council supporting the nomination of the above public house as an Asset of Community Value.

RESOLVED

That the action taken be approved and confirmed.

[Councillor A Leese declared a prejudicial interest in this matter and took no part in the debate or voting thereon.]

11. STREAM MAINTENANCE

The Clerk reported that a letter had been received from David Brookes, Coton Village in Bloom, expressing concern that the contractor had only visited twice to clean out the village stream. The Group also questioned the standard of clearance from the brook itself.

Members acknowledged that although the brook had been cleaned out in October, there was now a considerable amount of leaf debris and this did require further attention.

RESOLVED

1. That the Clerk inform Coton Village in Bloom that the contractors had only been appointed in September, hence the reason for the two visits to the brook and whilst their work would continue to be monitored, Members were satisfied with the standard to date.
2. That due to the amount of leaf debris deposited in the brook since the last clearance, Trelawn Services be requested to carry out one further visit at their previously quoted price of £50.00.
3. That Coton Village in Bloom be again asked to submit signed confirmation that the Voluntary Lengthsmans Scheme had been carried out and point out that despite assurances previously given, the Parish Council was not receiving this on a quarterly basis.

12. REPORT BACK ON OUTSIDE BODIES

Councillor A Lees reported back on a Safer Neighbourhoods Meeting.

The notes of the meeting would be circulated to all Members in due course.

13. PRECEPT 2016/2017

RESOLVED

That the Clerk, in preparing his report on the precept, include provision for the following:-

- Playing Fields/Recreation Ground – further improvement
- Freestanding Litter Bins

14. SOUTH DERBYSHIRE LOCAL PLAN PART 1 – LAND WEST OF MICKLEOVER

The Parish Council noted the contents of a letter and plan received from the District Council in respect of the above [copy previously circulated].

15. REPORT OF DISTRICT COUNCILLORS

Councillor Mrs E Hall expressed the hope that the programme of faster Broadband could be expedited and rolled out with a greater degree of urgency.

16. REPORT OF COUNTY COUNCILLOR

County Councillor Lauro advised that the County Council initiative involving Broadband Champions was not being pursued at the present time.

The Parish Council noted that remedial work had been carried out on the Coton to Rosliston Road with several pot holes being repaired.

Councillor Lauro reported that the County Council was continuing to monitor the situation in respect of the overgrown bush at 14 Elms Road. If the owner refused to cut back the bush, the County Council would carry out the work by either severely pruning the bush back or removing it altogether.

Councillor Lauro undertook to request officers to arrange for the handrail on the steps leading from Church Street to Glebe Close to be repaired.

17. FINANCE REPORT

The report of the Clerk, showing income and expenditure of the Parish Council as at 31st October 2015, was received for information and noted.

18. PUBLIC SESSION

No members of the public were present at this juncture in the meeting.

19. PLANNING APPLICATIONS

There were no planning applications to report to this meeting.

20. COTON WOOD

A Member expressed concern at the standard of work being carried out in Coton Wood. Branches were obstructing footways and many of the footpaths were being widened into roadways. The area was also very muddy, making pedestrian access difficult.

RESOLVED

That the Clerk acquaint the Woodland Trust with the foregoing and invite their comments on the matter.

21. PROVISION OF IT EQUIPMENT FOR THE PARISH COUNCIL

Members considered the possibility of applying for funding for IT equipment for use by the Parish Council.

Councillor Mrs C Bradford undertook to investigate the possibility of the Parish Council securing access to Broadband in the Community Centre from the Children's Centre.

RESOLVED

That the Clerk be authorised to submit a bid for funding under the Transparency Fund for Smaller Councils for both a laptop and scanner and other related items.

22. DATES OF MEETINGS 2016

RESOLVED

That the dates of meetings in 2016 be as follows:-

11th January

15th February

21st March

25th April [followed by the Annual Parish meeting at 8.00 p.m.]

23rd May [Annual Parish Council meeting]

11th July

5th September

10th October

21st November

All meetings would be held in the Community Centre and start at 7.30 p.m. unless otherwise indicated.

[Chairman]

			Total Males	Total females
11/08/2015	Coton in the Elms	Summer Scheme - Play	18	24
17/08/2015	Coton in the Elms	Summer Scheme - Play	11	21
03/08/2015	Coton in the Elms	Summer Scheme - Sport	8	8
17/08/2015	Coton in the Elms	Summer Scheme - Sport	0	0
24/08/2015	Coton in the Elms	Summer Scheme - Climbing Wall	10	12
Climbing wall replaced with sport and health van			47	65
Total summer participants				112

Please find above the breakdown of numbers for the Summer 2015 Coton in the Elms delivery.



Clerk to Coton in the Elms Parish Council
Mr P G Davies
37 Leofric Close
Kings Bromley
Burton on Trent
Staffordshire
DE13 7JP

Stuart Batchelor
Director of Community and Planning
South Derbyshire District Council
Civic Offices, Civic Way,
Swadlincote, Derbyshire DE11 0AH

www.south-derbys.gov.uk

Please ask for Nicola Sworowski
Phone (01283) 228735
Typetalk (0870) 2409598
DX 23912 Swadlincote

Email: planning.policy@south-derbys.gov.uk

Our Ref:
Your Ref: Part 2

Date: 10 December 2015

Dear Parish Council

Consultation: South Derbyshire Local Plan Part 2

South Derbyshire's Local Plan is being prepared in two parts and this consultation is regarding Part 2 of the Local Plan. The Council is currently awaiting the outcome of the examination of the Local Plan Part 1.

Part 2 of the Local Plan deals with smaller site allocations, known as non-strategic allocations, and further development management policies. The topics covered include housing, retail, heritage, countryside, telecommunications, advertisements, local green spaces, settlement boundaries, education facilities and the protection of trees, woodland and hedgerows.

The Part 2 will need to allocate enough sites for housing across the District to accommodate 600 dwellings. These will be on non-strategic housing sites – sites of fewer than 100 dwellings. A housing site options document forms part of this consultation and sets out the possible locations of these 600 dwellings. Not all of the sites in the options document will be allocated for housing through Part 2 of the Local Plan.

We would like to know the views of the Parish Council on the options put forward through this consultation, including on the revised settlement boundaries and proposed Local Green Spaces. Both of these matters are covered in more detail in the appendices of the consultation document.

As part of this consultation we will be holding several drop-in events across the District where Planning Officers will be available to answer questions. The details of these events are:

- 8 January, 2.30pm-7.30pm at **Newhall** - Old Post Centre
- 11 January, 2.30pm-7.30pm at **Woodville** - Goseley Community Centre
- 12 January, 2.30pm-7.30pm at **Aston** Heritage Centre
- 15 January, 2.30pm-7.30pm at **Rosliston** Village Hall
- 18 January, 2.30pm-7.30pm at **Repton** Village Hall
- 19 January, 3.15pm-7.30pm at **Church Gresley** - Church Rooms of St. George and St. Mary's
- 21 January, 2.30pm-7.30pm at **Etwall** - Frank Wickham Hall
- 25 January, 1.30pm-5.45pm at **Hilton** Village Hall
- 27 January, 2.30pm-7.30pm at **Melbourne** Assembly Rooms



INVESTOR IN PEOPLE



Comments made in response to this consultation need to be made in writing and a questionnaire has been enclosed, together with the consultation document itself, for this purpose. The consultation material is also available from the Council Offices, public libraries and at www.southderbys.gov.uk/localplanpart2

You can also respond by email to planning.policy@south-derbys.gov.uk or you can write to:

Planning Policy
South Derbyshire District Council
Civic Offices
Civic Way
Swadlincote
DE11 0AH

We will be contacting you in due course to arrange delivery of the consultation documents; it is not practical to post them due to their size.

If you would like to find out more about this consultation before responding please ring the planning policy team on 01283 228735. The consultation will close at 5pm on Friday 12 February 2016.

Yours faithfully,

Nicola Sworowski
Planning Policy Manager
Encs.



COTON-IN-THE-ELMS PARISH COUNCIL

COTON-IN-THE-ELMS,
SWADLINCOTE,
DERBYSHIRE.

REPORT OF THE CLERK

ON

BUDGET 2016/2017

1. BACKGROUND

At the January meeting of the Parish Council Members are required to discuss the budget for next year and set its precept for 2016/2017.

In accordance with Section 41 of the Local Government Finance Act 1992, as amended, the Parish Council is required to issue its precept by 1st March 2016.

Section 106 of the Act has the following effect on parish and town councils. If, when a local council is considering budgetary items or its precept, any councillor is in arrears for more than two months with his council tax payments, he must declare that Section 106 applies and not vote on the matter before the council.

2. RESOURCES

As at 31.03.2015 the Parish Council had the following funds available in its various accounts:-

East Midlands in Bloom Account	£6.48
Deposit and Current Accounts	£11,926.91
Gratuity Account	£6,594.96

Both the East Midlands in Bloom Account and the Gratuity Account are allocated for specific purposes.

3. DRAFT BUDGET 2016-2017

A draft budget is attached (Appendix A) based on anticipated income and expenditure (not including additional projects not yet approved).

Following previous discussions with the Auditor, it is essential that the Parish Council maintains a satisfactory balance in its accounts. Under the provisions of the Local Government and Finance Act 1992, a District Council cannot pay anything in excess of the amount requested by way of precept.

I would suggest that a minimum of £3,000.00 is retained in the account for this purpose.

4. PROJECTS

In setting the precept for the next financial year, the Parish Council is requested to

take into account the following. I have attempted, for the convenience of Members, to set out below rough estimates of the likely expenditure that could be allocated to each project:-

- ❖ Provision/refurbishment of Recreation Ground, including play equipment - £3,500.00
- ❖ Provision for future elections – if election, estimated cost £1,000.00 – if uncontested, cost would be £200.00
- ❖ Christmas tree/decorations 2016 - £750.00
- ❖ Provision of waste bins - £750.00

I would suggest that Members could, at this stage, commit say £6,000.00 to some or all of the projects listed above, together with other projects identified by the Parish Council

The foregoing analysis is based on no increase in the precept for the next financial year.

The views of Members are invited.

PG Davies
Parish Clerk

January 2016

DRAFT BUDGET 2016 / 2017

Income (Estimate)	£
Precept	6,482.00
Government Grant	989.00
Minor Maintenance – Footpaths	365.00
Refund of VAT (Estimate)	1,000.00
S.136 / Lengthsmans Scheme	4,064.00
Total	12,900.00

Expenditure (Estimate)	£
Agency Services	2,626.00
❖ Village Maintenance	
❖ Dog Bins	
Administration, including printing, postage and stationery	4,300.00
Donations / Subscriptions	50.00
Footpath Maintenance	365.00
Community Centre	180.00
Lengthsmans duties	700.00
Insurance	300.00
Lease of land – Home Farm	75.00
Sportsmobile, etc.*	985.00
VAT	1,000.00
Audit Fees	300.00
Miscellaneous Items	1,900.00
Total	12,781.00

*Details of participation in last year's scheme are attached