

COTON-IN-THE-ELMS PARISH COUNCIL

Minutes of the Annual Parish Council meeting held on 15th May 2017, at the Community Centre, Coton-in-the-Elms.

Present

Councillors Mrs K Bradford [Chairman], Mrs S Campion, M Kinson, A Lees, A Leese and MJ Mason.

County and District Councillor P Murray was also in attendance.

An apology for absence was received from Councillor Mrs C Bradford.

Mr PG Davies, the Parish Clerk, was also present.

1. APPOINTMENT OF CHAIRMAN

RESOLVED

That Councillor Mrs K Bradford be appointed Chairman for the ensuing year.

2. APPOINTMENT OF VICE-CHAIRMAN

RESOLVED

That Councillor A Lees be appointed Vice-Chairman for the ensuing year.

3. MINUTES

RESOLVED

That the minutes of the meeting held on 27th March 2017, be approved and signed as a correct record.

4. PAYMENTS

RESOLVED

That the payments included on the Agenda, together with the following additional payment, be authorised:-

Payee	Item	£
Mr PG Davies	➤ Postage reimbursement	1.30
Mr PG Davies	➤ Postage reimbursement	8.36
Mr N Walker	➤ Internal Audit	204.00

5. LITTER BINS

The Clerk reported that the square 'Invicta' litter bin made by Glasdon was no longer available. He showed the Members a brochure giving details of two alternative bins available and it was

RESOLVED

That the Clerk order two metal 'Chieftain' litter bins at a cost of £398.00 [excluding VAT but inclusive of delivery].

6. DOCUMENTATION

The Clerk circulated the following documents for the information of the Parish Council:-

- Clerks and Councils Direct
- 'Growing a Greener Britain' Leaflet

7. SOUTH DERBYSHIRE DISTRICT COUNCIL – CIVIC COUNCIL MEETING

The Clerk reported details of the Civic Council Meeting to be held on 25th May 2017, at 6.00 pm at the Town Hall, Swadlincote.

RESOLVED

That the Chairman and Vice-Chairman be authorised to represent the Parish Council at the Annual Civic Meeting.

8. CRIME REPORT

The Clerk circulated copies of the Crime Report for March 2017.

During April there had been one reported crime in Coton-in-the-Elms. A vehicle had been stolen from a property in Church Street on 19th April 2017. The vehicle had subsequently been recovered in Leicestershire.

9. ROYAL BRITISH LEGION

The Parish Council noted the contents of a fundraising letter from the Royal British Legion.

Members indicated that they would continue to make a donation to the Linton Area Poppy Appeal.

10. ANNUAL GOVERNANCE STATEMENT 2016-2017

The Clerk had circulated a copy of the Annual Governance Statement for 2016-2017 for consideration by the Parish Council.

RESOLVED

That the Annual Governance Statement for 2016-2017 be approved.

11. ANNUAL ACCOUNTING STATEMENTS 2016-2017

The Clerk had circulated a copy of the Annual Accounting Statements for 2016-2017 for consideration by the Parish Council.

RESOLVED

That the Annual Accounting Statements for 2016-2017 be approved.

12. DONATION OF SEAT

RESOLVED

That a letter of thanks be sent to Mr Brian Wolfe of 2 Mill Street for donating a seat for use on the village green and in recognition of the considerable amount of maintenance work he had carried out to improve and enhance the appearance of the green.

13. COTON-IN-THE-ELMS PRE-SCHOOL

The Chairman referred to a letter circulated in the village seeking funding for the pre-school.

RESOLVED

That as no formal request for funding had yet been received by the Parish Council, the matter be deferred for further consideration at the next meeting.

14. PURCHASE OF PLAY EQUIPMENT – NEXT STEPS

Following the site visit on 11th April 2017 with Members of the Parish Council and Wicksteed Leisure, the Clerk had circulated two alternative quotations from Wicksteed Leisure to supply two items of play equipment with appropriate safety surfaces and one seat on the Recreation Ground.

RESOLVED

- That the Clerk be authorised to apply for grant funding to facilitate the purchase of the new items of equipment and the seat.
- That subject to the applications for grant funding proving successful, the Clerk be authorised to proceed on the basis of the quotation submitted in the sum of £10,486.78 [excluding VAT].

15. CONCURRENT EXPENSES – 2016/2017

RESOLVED

That the action of the Chairman in approving the claim for the reimbursement of Section 136 expenditure [copy previously circulated] be approved.

16. REPORT BACK ON OUTSIDE BODIES

There were no reports to this meeting.

17. RISK ASSESSMENT REPORT

RESOLVED

That the Risk Assessment Report, as submitted by the Clerk, be approved and confirmed.

18. APPOINTMENT TO OUTSIDE BODIES

RESOLVED

That no changes be made to the appointment of members to serve on outside bodies for the ensuing year.

19. REPORT OF DISTRICT COUNCILLOR

Councillor P Murray reported that the planning application for the erection of four mobile homes on Greenacre Park had been recommended for refusal.

20. REPORT OF COUNTY COUNCILLOR

The Chairman and Members congratulated Councillor P Murray on his election to the County Council.

Councillor Murray outlined his duties on the County Council as follows:-

- Cabinet Support for Council Services
- Member of the following Committees and bodies:-
 - Audit Committee
 - South Derbyshire Community Safety Partnership
 - Swadlincote Conservation Body
 - Derbyshire Association of Local Councils

Councillor Murray undertook to bring further information to the next meeting on the availability of grant funding.

21. PUBLIC SESSION

No members of the public were present at this juncture in the meeting.

22. PLANNING APPLICATION

The Clerk reported that following consultation with the Chairman, the Parish Council had objected to the following planning application on the same basis as similar earlier applications:-

9/2017/0326
Erection of 4 mobile homes
Greenacre Park

RESOLVED

That the action taken be approved and confirmed.

23. JAPANESE KNOTWEED

Councillor Kinson reported that Japanese Knotweed was still present in Coalpit Lane in the vicinity of the Queens Public House.

Councillor Murray undertook to raise this matter with the District Council to ascertain whether they would take any action to help to destroy the weed.

24. DATE OF NEXT MEETING

RESOLVED

The Parish Council had previously agreed that the next meeting would be held on 12th June 2017, at 7.30 p.m.

[Chairman]