

COTON-IN-THE-ELMS PARISH COUNCIL

Minutes of the Annual Parish Council meeting held on 23rd May 2016, at the Community Centre, Coton-in-the-Elms.

Present

Councillors Mrs K Bradford [Chairman], Mrs C Bradford, Mrs S Champion, M Kinson, A Lees, A Leese and MJ Mason.

District Councillors Mrs E Hall and P Murray were also in attendance.

Mr PG Davies, the Parish Clerk, was also present.

1. APPOINTMENT OF CHAIRMAN

RESOLVED

That Councillor Mrs K Bradford be appointed Chairman for the ensuing year.

2. APPOINTMENT OF VICE-CHAIRMAN

RESOLVED

That Councillor A Lees be appointed Vice-Chairman for the ensuing year.

3. MINUTES

RESOLVED

That the minutes of the meeting held on 25th April 2016, be approved and signed as a correct record.

4. PAYMENTS

RESOLVED

That the payments included on the Agenda, together with the following additional payments, be authorised:-

		£
Mr PG Davies	Postage reimbursement	74.56
Mr PG Davies	Stationery reimbursement [VAT £8.38]	50.28
Trent Creative	Printing [VAT 0.99p]	5.95
Mr N Walker	Internal Audit	192.00

5. RECREATION GROUND

The Clerk circulated details of various basket swings, together with costings.

In order to progress matters further, it was:-

RESOLVED

1. That the Clerk arrange a site meeting with a representative of Wickstead Leisure to discuss the various options.
2. That following the site meeting, the Clerk be authorised to make application[s] for grant funding.

6. LITTER BINS

RESOLVED

That the Clerk arrange to purchase two freestanding litter bins from Wickstead Leisure at a cost of £380.00 each.

7. OVERGROWN BUSH – 4 ELMS ROAD

The Clerk undertook to speak to County Councillor Lauro and both telephone and write to the Officer dealing with this matter, requesting that the bush be removed within two weeks from the date of his letter.

8. POLICE

PCSO Dave McMitton provided leaflets for display on the Parish Council's Notice Boards.

The Parish Council noted that there had been no crimes last month and only one to date during May. There were no issues of anti-social behaviour.

9. DERBYSHIRE AND DERBY MINERALS LOCAL PLAN

The Clerk had circulated a letter from the County Council in respect of this Local Plan.

The Chairman invited Members to inform the Clerk if they had any comments before the deadline of 12th June 2016.

10. RISK ASSESSMENT REPORT

RESOLVED

That the Risk Assessment Report, as submitted by the Clerk, be approved and confirmed.

11. ANNUAL GOVERNANCE STATEMENT

The Parish Council considered the Annual Governance Statement, a copy of which had been circulated.

RESOLVED

That the Annual Governance Statement for the 2015/2016 financial year be approved for submission to the external auditor.

12. AUDIT RETURN

The Parish Council considered the Audit Return, a copy of which had been circulated.

RESOLVED

That the Audit Return for the 2015/2016 financial year be approved for submission to the external auditor.

13. DOCUMENTATION

The Clerk tabled the following documents for circulation to Members:-

- ❖ Press Releases
- ❖ Clerk and Councils Direct

14. STREAM MAINTENANCE

The Clerk circulated a letter from David Brookes, Coton-in-Bloom, together with photographs of debris left in the brook.

RESOLVED

1. That the Clerk contact Trelawn to clear the debris left in the brook and to request that, in future, such debris is removed as part of the maintenance programme.
2. That in respect of the part of the brook between New Road and Church Street [for which the District Council had accepted responsibility], the Clerk refer the comments made by Coton-in-Bloom to the District Council requesting them to reply direct to David Brookes.

15. MINOR MAINTENANCE PROGRAMME 2016/2017

Councillor A Leese kindly undertook to identify work required to footpaths as part of this initiative and it was

RESOLVED

That the Clerk inform Derbyshire County Council that the Parish Council intend to again participate in this programme to fully utilise the resources available.

16. PARISH COUNCIL – NEW E-MAIL ADDRESS

Members noted that the new e-mail address for the Parish Council was:-

cotonintheelmspc@gmail.com

17. REPORT BACK ON OUTSIDE BODIES

There were no reports to this meeting.

18. APPOINTMENT TO OUTSIDE BODIES

RESOLVED

That the appointment to outside bodies, as set out in the Agenda, be approved and confirmed.

19. REPORT OF DISTRICT COUNCILLORS

Councillor Mrs Hall reported that Part I of the Local Plan would be formally approved by the District Council on 6th June 2016.

Councillor Murray thanked the Parish Council for their co-operation over the past twelve months and assured Members of his continued support in the future.

20. REPORT OF COUNTY COUNCILLOR

The County Councillor was not present at the meeting.

21. PUBLIC SESSION

There were no comments from the public present at the meeting.

22. PLANNING APPLICATIONS

The Parish Council considered the following planning application:-

9/2016/0456

Erection of an extension to 4 Church Croft

The Parish Council noted that the following planning application had been approved:-

9/2016/0178

Erection of a single-storey extension to form store rooms, meeting rooms and office at the Caravan Site, Coton Lane.

RESOLVED

That in respect of 9/2016/0456, the District Council be informed of the close proximity of the development to the church boundary and request that they take this into account when determining the application.

23. EU REFERENDUM

The District Councillor present advised that there had been no discussion within their Council on the consequential implications of the outcome of the EU Referendum.

24. DATE OF NEXT MEETING

RESOLVED

That the next meeting be held on 11th July 2016, at 7.30 p.m.

[Chairman]