

COTON-IN-THE-ELMS PARISH COUNCIL

COTON-IN-THE-ELMS, SWADLINCOTE, DERBYSHIRE

Chairman: Mrs KL Bradford
61 Burton Road
Coton-in-the-Elms
Swadlincote
Derbyshire
DE12 8HL

Clerk: Mr PG Davies, ACIS, DMA
37 Leofric Close
Kings Bromley
Burton-on-Trent
Staffordshire
DE13 7JP

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[Please reply to the Clerk]

Date: 7th May 2018

Dear Councillor

Annual Parish Council Meeting

You are requested to attend the Annual Parish Council Meeting to be held in the Community Centre, Coton-in-the-Elms, on **Monday, 14th May 2018, at 7.00 p.m.**

Yours faithfully

PG Davies
Parish Clerk

To: The Chairman and Members of the Parish Council

A G E N D A

1. Appointment of Chairman
2. Apologies
3. Appointment of Vice-Chairman
4. Minutes

To approve, as a correct record, the attached Minutes of the meeting held on 26th March 2018.

5. Matters arising from the Minutes
6. Payments

Payee	Item	Amount [£]
Community Centre	Hire of Room – Parish Council	18.00

7. Correspondence
8. Concurrent Expenses

To approve the claim forms to be submitted to the District Council [to follow].

9. Report back on Outside Bodies

Members are requested to report back on any meetings they have attended on behalf of the Parish Council since the last meeting.

10. Risk Assessment Report

To consider the attached report.

11. Annual Audit Report and Governance Statement

To approve the attached Annual Audit Return and Governance Statement.

12. Appointment to Outside Bodies

The current appointments are set out below:-

Outside Bodies	Member[s]
CVS	Councillor Mrs S Campion
Village Maintenance and Liaison Coton-in-Bloom	Councillor A Leese
Community Centre Management Committee Liaison	Councillor MJ Mason
Linton Area Committee and Safer Neighbourhoods	Councillors Mrs K Bradford, Mrs C Bradford and A Lees
Flood Liaison Committee	Councillor A Leese
Patient Liaison Committee	Councillor Mrs K Bradford
Joint Meeting of Parish Councils and District Council	Councillors Mrs K Bradford, Mrs C Bradford and A Lees
Drakelow Liaison Group	Councillor A Lees
Newsletter – Submission of Articles	Councillor Mrs K Bradford

13. Report of District Councillors

14. Report of County Councillor

15. Library Service

To consider the attached letter from Derbyshire County Council.

16. Public Session

The Chairman will adjourn the meeting to allow any members of the public present to speak.

17. Planning Applications

18. Any other business

19. Date of next meeting

The Parish Council has previously agreed that the next Parish Council Meeting will be held on 16th July 2018.