

Coton in the Elms Parish Council

Minutes of a Parish Council meeting held on-line 15th February 2021 at 7pm

Present

Councillors Mrs K Bradford (Chairman), Mrs C Bradford, Miss A Martin, Ms M Leech, M Kinson, J Heaven, A Leese.

An Apology for absence was received from the Parish Clerk Mr P Davies

District Councillor Mrs A Wheelton was also in attendance.

1. Minutes

Resolved

That the minutes of the meeting held on 11th January 2021, be approved and signed as a correct record.

2. Payments

Resolved

That the following payments together with those include on the Agenda be authorised :-

| Payee | Item | £ |
|---------------|-----------------------|----------|
| Mr P G Davies | Parish Clerk Gratuity | £7498.40 |

3. Working Flood Group

Councillor James Heaven informed the councillors that Martin Kinson and himself had cleared out the ditch on Mill Green Close, the gully on Coalpit lane and the culvert on Burton Road/Mill Street. He had also mentioned that he had received no contact from Councillor Pat Murray with regards to the Chapel Street culvert and will chase up the communication after the meeting.

Councillor Ms Margaret Leech has been in contact with Severn Trent with regards to the pumping station and was informed that water leaving the station was a mix of surface water and diluted sewage water. She also showed concern that the Brook may need widening. The Chairman has been in contact with Phil Lenton of the Cultural Services Team and asked for the Brook to be placed on a list for periodic cleaning and will make contact again after the meeting to request a site visit.

Councillor Ms Margaret Leech asked the Chairman if contact had been made with Rosliston Parish Council with regards to working together over common issues ie Flooding. The Chairman has been in contact with the Clerk of Rosliston PC and they will discuss it at their next PC meeting.

4. Finance report

The report showing income and expenditure of the Parish Council as at 9th January 2021, was submitted for information and noted.

5. Parish Clerk - Resignation

The Chairman reported details of the Clerk's resignation to leave on the 12th March 2021. The Clerk and Chairman have been working on an advertisement and contract . Expression of interest has been received. Councillors agreed to send details to that person before advertising wider.

6. Report back on outside bodies

The Chairman reported back on a recent meeting of the Linton Area Forum. A copy of the report has been sent via email to all Councillors.

7. Items from Councillor Ms Margaret Leech

Councillor Ms M Leech mentioned the following items:-

- Minutes to be circulated as soon as possible after the meeting.
Councillors agreed this was a good idea.
- A brief summary of items to be carried over onto next month's agenda.
Councillors agreed on this and The Chairman asked if agenda items could be received two weeks before the meeting takes place.
- Offering the option of a digital copy of agenda and minutes to Councillors.
Councillors Ms M Leech and Councillor J Heaven would like digital copies. Remaining Councillors would like paper copies.
- Making better use of the website.
Councillors agreed that once a new Clerk has been appointed they will ascertain how much website work they are prepared to undertake. If necessary contact would be made to the current webmaster on a frequent basis to update the website.
- Utilising the notice boards more.
Councillors agreed that this was a good way of informing villagers that aren't on social media. Also mentioning that over the last year meetings and mail shots are at a minimum. Councillor A Wheelton mentioned that if they had difficulties in printing notices for the notice board that she'd be happy to obtain hard copies for the PC.
- The possibility of twelve meetings per year instead of ten.
Councillors thought that ten meetings were sufficient with the opportunity to have emergency meetings should the need arise but the option of permanently having twelve meetings would be kept under review.
- Welcome signs into the village.
Councillor Ms M Leech is waiting to hear back from the National Forest.

8. Report of District Councillor

Councillor Amy Wheelton will continue to email with any new or updated information and encouraged the PC to maximise their social media presence.

9. Report of County Councillor

The County Councillor was not present at the meeting.

10. Public Session

No members of the public were present at the meeting.

11. Planning Applications

The following application was acknowledged with the Chairman and Members :-

DMPA/2021/0035

Erection of single storey rear extension and detached garage at Manor Barn, Lullington Road.

Resolved

That the action taken be approved and confirmed. No comment could be made by Councillor Martin Kinson as he was unable to access the application.

13. Date of next meeting

The Parish Council has previously agreed that the next meeting would be held on 29th March (followed by the Annual Parish Meeting)

Meeting Terminated at 8:44pm